

**BOBBIE GAGNER  
BENTON COUNTY AUDITOR**

**REQUEST FOR RECORDED DOCUMENT SEARCH**

There is an \$8.00 an hour charge for a recorded document search. Most searches do not take an hour. The minimum charge for a search of our records is \$8.00 plus copying and certification fees, if applicable.

You will be notified upon completion of your document search. Requests will be processed within five working days. Most searches will be completed within 24 hours.

**TO BE COMPLETED BY REQUESTOR:**

NAME	ADDRESS	CITY/STATE
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Phone Number: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Document title: \_\_\_\_\_ Date to be Searched: \_\_\_\_\_

Grantor=s Name: \_\_\_\_\_

Grantee=s Name: \_\_\_\_\_

Legal Description: \_\_\_\_\_

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**TO BE COMPLETED BY DEPUTY AUDITOR:**

Receipt Number of Search Fee Collected: \_\_\_\_\_

Deputy Auditor completing request: \_\_\_\_\_

DATE

Time required to complete request: \_\_\_\_\_

Charge : \_\_\_\_\_